

## **Curate/Assistant to the Rector Position**

Grace Reformed Episcopal Church ([gracerec.com](http://gracerec.com)) is seeking a diaconal or priestly curate or assistant priest to join our parish. While we know that no single candidate will fulfill every responsibility outlined below, we are seeking a man whose gifting and experience align with many of these needs.

The best candidate will love Jesus and His Word, be deeply formed in the Anglican tradition (or clearly moving toward it), have a lively faith, and demonstrate a character of humility, teachability, and flexibility. This position offers opportunity for growth, including the potential for church planting, while requiring faithful attention to the regular clerical needs of an urban parish.

Grace is a small parish (50-65 ASA) located just south of Philadelphia. We are an urban parish with an ethnically mixed congregation seeking to be a Christlike witness to our neighbors. Our parish is part of the Diocese of the Mid-Atlantic of the Reformed Episcopal Church. Our church is in a lower economic neighborhood, so we often engage with issues like addictions, single parent households, immigration, and poverty. We worship according to the traditional Anglican formularies (1928/1662), and we strive to order our parish life around “the apostles’ teaching, fellowship, breaking of bread, and prayer” (Acts 2:42).

### **Duties and Responsibilities**

#### **A. Pastoral Ministry**

- Develop, coordinate, and support parish pastoral care, especially to:
- Conduct regular visitation, pastoral conversation, and prayer with parishioners to develop relationship, give spiritual direction, and build community.
- Provide ministry to the sick, housebound, elderly, or others in need of pastoral support.

#### **B. Parish Life and Community Ministries**

- Provide leadership in the development and coordination of parish life and fellowship.
- Support the welcome, integration, and ongoing engagement of newcomers and members through discipleship & catechesis.
- Encourage parish participation in small groups, fellowship activities, & parish events.
- Identify, nurture, and support lay leadership in parish life.
- Foster a culture of hospitality, inclusion, and mutual care within the parish.

#### **C. Worship and Sacramental Responsibilities**

- Assist in the planning and conduct of public worship according to the REC Prayerbook (1928/1662).
- Preach and preside at services of Holy Communion.
- Teach a variety of Sunday school, catechetical, and other classes
- Officiate at baptisms, weddings, and funerals, in consultation with the Rector.
- Participate fully in the liturgical life of the parish, including major feasts and special services.

#### D. Misc. Responsibilities

- Assist in the parish administration: newsletters, web maintenance, etc.
- Assist in parish upkeep
- Youth Ministry (possibility)
- Bilingual church plant – Spanish, Chinese, Hindi (possibility)

#### Qualifications and Experience:

- Ordained transitional deacon or priest in good standing within the Anglican Church in North America.
- Demonstrated experience and competence within a parish setting.
- Evidence of sound theological training and commitment to orthodox Anglican doctrine and practice, which align with the Reformed Episcopal Church.
- Ability to work collaboratively and exercise pastoral leadership.
- Strong interpersonal, communication, and organizational skills.

#### Personal Qualities:

- Demonstrated pastoral sensitivity, discretion, and emotional maturity.
- A prayerful and disciplined spiritual life.
- Possesses a humble, teachable spirit & a desire to learn.
- Flexible, entrepreneurial, creative, and a good sense of humor.
- Commitment to servant leadership and shared ministry.
- Motivated, self-starter, able to work independently.

#### Remuneration

Total Package: \$50-60,000+/year (Housing and Salary)

Clergy Retirement plan (+12% of total package)

Includes vacation time & educational support at Reformed Episcopal Seminary.

Those interested in applying, please provide the following:

Cover Letter

Resume or CV

3 Professional References that are familiar with your experience in ministry

Links to sermon recordings or videos

These may be submitted to: [gracerec523@outlook.com](mailto:gracerec523@outlook.com)